



Department of Human Resources & Civil Service

Job Announcement
Please Post Conspicuously

Adam J. Bello
County Executive

Andrea M. Guzzetta Zury
Director

TITLE: SOCIAL WORK SUPERVISOR – CHILDREN’S CENTER
(Provisional* Appointment)

SALARY: \$62,230 - \$78,922 annually

LOCATION: Monroe County Department of Human Services
Children’s Detention Center
Located at 400 Rush Scottsville Road, Rush, NY 14543

JOB SUMMARY:

This supervisory position, located in the Monroe County Children’s Center, a secure juvenile detention facility is responsible for overseeing the provision of mandated casework services to youth residing at the facility through training, supervising and monitoring casework staff. Duties include participating on a facility leadership team and assisting with the creation and implementation of facility policies and procedures while ensuring compliance to rules, regulations, laws and policies. The employee reports directly to, and works under the general supervision of the Coordinator of the Children’s Center or other higher-level staff member. General supervision is exercised over Caseworkers and a Senior Caseworker. Does related work as required.

MINIMUM QUALIFICATIONS:

Possession of a valid license (Registration Certificate) issued by the University of the State of New York Education Department Office of the Professions as a Licensed Master Social Worker** plus two (2) years of paid full-time or its part-time equivalent social work or case work experience with a public or private social service agency.

NOTE: **Certification from New York State as a Licensed Master Social Worker is required per Title 9 New York State Code of Rules and Regulations, Part 180.8 of the Personnel Requirements.

A copy of a valid Registration Certificate as a Licensed Master Social Worker must be submitted at the time of application.

SPECIAL REQUIREMENTS:

Candidates for employment with Monroe County Government will be required to pass a pre-employment drug test, along with a background investigation. Failure to meet the standards may result in disqualification.

If you are appointed, you will be required to possess a valid license to operate a motor vehicle in New York State or otherwise demonstrate your capacity to meet the transportation needs of the position.

ADDITIONAL INFORMATION:

Effective February 2023 through December 2024 Monroe County will be providing full-time employees a quarterly \$1000 retention payment.

RESIDENCY REQUIREMENT:

Applicant must be a resident of Monroe County at the time of appointment and for at least four (4) months at the time of examination.

APPLY ONLINE OR SEND CIVIL SERVICE APPLICATION TO:

MONROE COUNTY DEPARTMENT OF HUMAN SERVICES
111 WESTFALL ROAD, RM. 752B
ROCHESTER, NEW YORK 14620

Posting Date: March 20, 2023

Posting Deadline: April 21, 2023

*The term provisional means that you will be required to take the next Civil Service examination for this title, and place among the top three (3) candidates on the examination list in order to be eligible for permanent appointment.